



# Manage Under- Performance

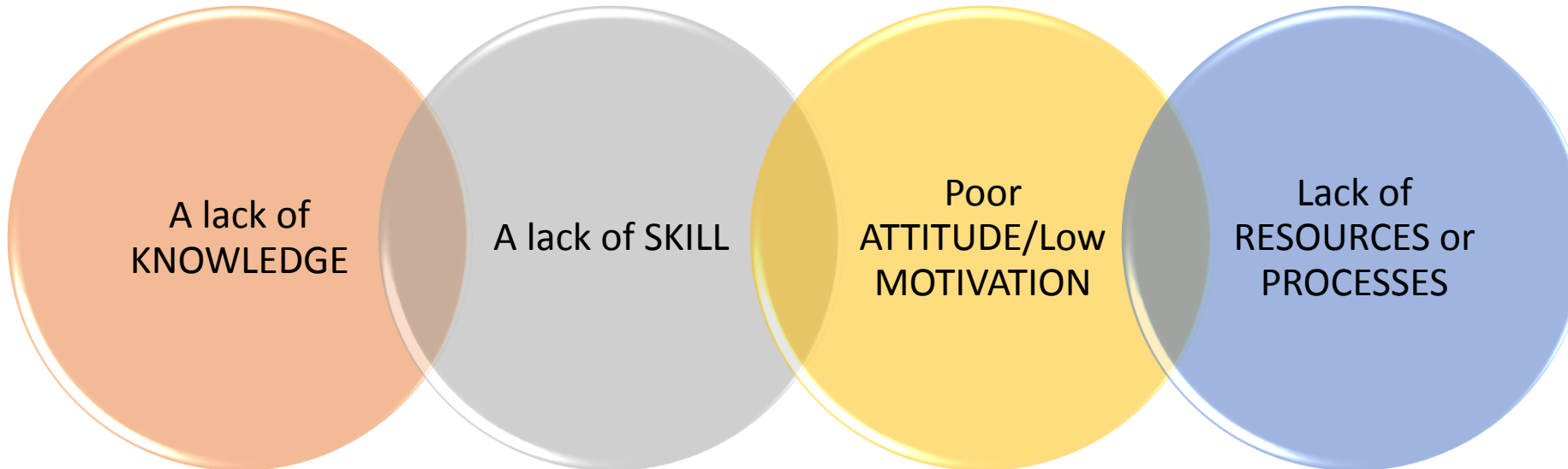
# Objectives

By the end of the Power Hour you will be able to:

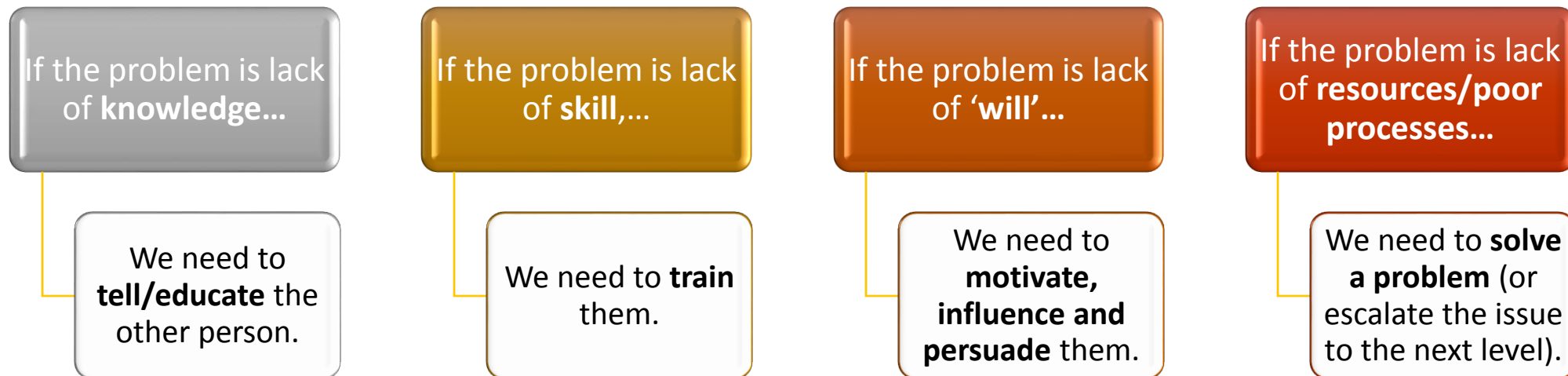
- Recognise 4 main reasons for underperformance at work.
- Have a performance improvement conversation with someone.
- Draw up a Performance Improvement Plan.



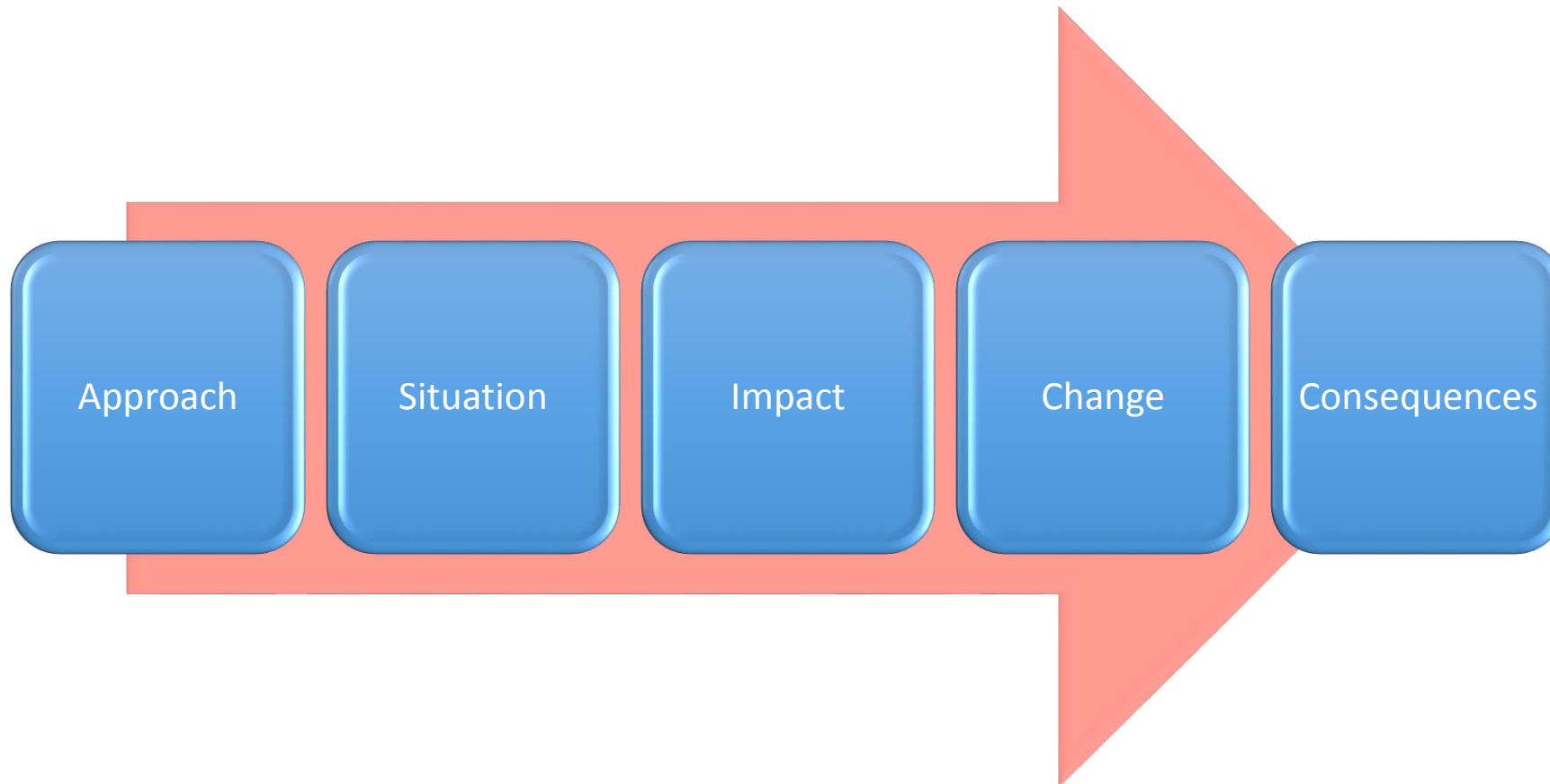
# Underperformance is USUALLY due to...



# Approaches to managing underperformance



## A Performance Improvement Conversation



## A Performance Improvement Plan

- A written Performance Improvement Plan makes sure everyone has the same understanding and makes things easier to monitor and review.
- A good plan will include:
  - **Objectives** to Achieve
  - Specific **Actions** to Take
  - **Success** Criteria
  - Date for **Review**



# Make it Work at Work

What are you going  
to **DO** as a result of  
this Power Hour  
Session?





Thank You  
&  
Good Luck